



OFFSHORE CONSTRUCTION PLANNER

RESPONSIBILITIES

- Establish work scope, quantity and logical sequences in terms of engineering, manufacturing and construction disciplines relating to commissioning and decommissioning activities. Conduct field scoping to clarify scope as required.
- Create WBS structure, and work with PMT and project execution team in the development of work break down structure for progress measurement, scheduling, cost estimating and project control.
- Prepare and manage overall master schedule integrating work breakdown structure using scheduling software; Understand contractual matter, earn value method, familiar with scope management and change control.
- Coordinate schedule from multiple contractors and incorporate the information gathered into the overall project master schedule; Prepare cost estimation and schedule bar chart plan considering all in puts (manpower, equipment and materials) availability, production and construction sequences.
- Develop work method of statement or procedure as required.
- Ensure offshore brownfield construction work is executed in compliance with Company rules, regulations, and standards and permit to work procedures as applicable.
- Develop and update resource (manpower and equipment) histogram weekly or monthly as required; Evaluate allocation of resources and provide recommendations to maintain required progress; Develop and implement plan versus actual progress charts (histogram/S curves). Reports and analyze deviations from plan.
- Track, monitor and forecast progress of all activities and deliverable such as products, engineering documents, fabrication status and construction of all discipline.

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QUALIFICATION AND EXPERIENCE

- Minimum of fifteen (15) years' experience primarily in Offshore Brownfield Engineering and Construction. International experience is preferred.
- 7 years' Experience as an Offshore Construction Planner
- Good written and verbal communication skills with the ability to communicate at all levels from management to field labor.
- Ability to utilize planning tools such as MS excel, Access, MS Project, Primavera, Maximo, SAP and ERP.